## GENERAL GUIDELINES FOR PREPARING AND SENDING PAPERS TO IJTE

First Author\*, Second Author†
\*Institution and Country of first author's affiliation
†Institution and Country of second author's affiliation,

#### **Abstract**

It should consist of a concise summary of the material discussed in the article below. It is preferable not to use footnotes in the abstract or the title. The acknowledgement for funding organizations etc. is placed in a separate section at the end of the text.

## **Keywords**

Maximum 3 keywords may be placed after the abstract.

#### Introduction

Provide a historical perspective regarding the subject of your paper.

## **Background**

Provide broad definitions and discussions of the topic and incorporate views of others (literature review) into the discussion to support, refute or demonstrate your position on the topic.

# Main Thrust of the Paper

Present your perspective on the issues, controversies, problems, etc., as they relate to theme and arguments supporting your position. Compare and contrast with what has been, or is currently being done as it relates to your specific topic and the main theme of the volume.

## **Future Trends**

Discuss future and emerging trends. Provide insight about the future of the topic from the perspective of published research on the topic. If appropriate, suggest future research opportunities within the domain of the topic.

#### Conclusion

Provide discussion of the overall coverage of the topic in your manuscript and conclusion should include key findings of the paper & concluding remarks.

#### References

References should follow the conclusions. The references should be listed in numerical order with the corresponding number cited inside the printed manuscript within square brackets at appropriate places [1, 2].

## For example:

- 1. Hake, Richard R. 1998. Interactive-engagement versus traditional methods. A sixthousand-student survey of mechanics test data for introductory physics courses. *American Journal of Physics* 66(1): 64-74
- 2. Steif, Paul S., and Anna dollar, 2003. A new approach to teaching and learning statics. In Proceedings of the ASEE Annual Conference and Exposition. Nashville, TN

#### **Acknowledgement**

The acknowledgement for funding organizations etc. should be placed in a separate section at the end of the text.

#### **Biodata**

Please include brief bio data of the author (s) within 300 words and also attached a scanned copy of the latest passport size colour photograph of author (s)

# **Style**

Manuscript should be printed on A4 size good white paper. Papers must be typed in English using MS Word. Kindly follow the instructions given below for all the pages

Margins: Top

1.2" Bottom 1.2" Left Right 1.2"

Orientation: : Portrait Font Arial / 12 pt 14 point Heading Sub Heading : 13 pt

single line spacing Spacing

Para Indent : 6 point

## **Length of Paper**

The length of manuscript should not exceed 15 pages, including, figures/ photographs and references. The minimum number of pages should be 7 pages

#### **Figures**

All figures should be captioned and printed / pasted in appropriate place of the paper. Caption for the figures should be printed below the figures and numbered consecutively throughout the text. Tables should be placed closest to the text of citation and the title of the table to be printed on top of the table.

## Submission of the full paper

The final paper(s) may kindly be submitted to at the following address along with a CD-ROM by Post or mail to iste@bol.net.in or istedhq@vsnl.net

#### The Editor

(Indian Journal of Technical Education) Indian Society for Technical Education Shaheed Jeet Singh Marg, New Delhi - 110 016

Phone: +91-11-26513542.26963431

: +91-11-26852421 Fax

## Subscription details:

For subscribing the IJTE kindly visit our website www.isteonline.in and download the necessary forms.