

INDIAN SOCIETY FOR TECHNICAL EDUCATION

(Registered under the Societies' Registration Act XXI of 1860)

MEMORANDUM OF ASSOCIATION AND RULES

(Amended upto)



Indian Society for Technical Education

Shaheed Jeet Singh Marg New Delhi – 110 016

Phone : 011-43523545

E-mail : istedhq@isteonline.in; Website : www.isteonline.in

**Proposed Amendments in
Memorandum of Association and Rules (MoA)**

Existing	Proposed
<p>1. DEFINITIONS</p> <p>In these rules, unless the context requires otherwise:</p> <p>(a) 'The Society' means the Indian Society for Technical Education.</p> <p>(b) 'The General Body' means the General Body of the Society.</p> <p>(c) 'The Executive Council' means the Executive Council of the Society.</p> <p>(d) 'Member' means a Member of the Society admitted as such on the role of members of the Society under these rules.</p> <p>(e) 'Life Member' means a Life Member of the Society, admitted as such under these rules.</p> <p>(f) 'Institutional Member' means an Institutional Member of the Society, admitted as such under these rules.</p> <p>(g) 'Student Member' means a Student Member of the Society entered as such on the rolls of the Society under these rules.</p> <p>(h) 'Honorary Fellow' means an individual on whom an Honorary Fellow Membership is conferred under these rules.</p> <p>(i) 'Foreign National' means a person who is not an Indian Citizen.</p> <p>(j) 'Foreign Institution/University' means an Institution or University not having its Registered Headquarters in India.</p> <p>(k) 'Headquarters' means the permanent office of the Society located in New Delhi (and represented by the competent authority as per the rules and decisions of the Society).</p>	<p>1. DEFINITIONS</p> <p>In these rules, unless the context requires otherwise:</p> <p>(a) 'The Society' means the Indian Society for Technical Education. (No change)</p> <p>(b) 'The General Body' means the General Body of the Society. (No Change).</p> <p>(c) 'The Executive Council' means the Executive Council of the Society. (No Change).</p> <p>(d) 'Member' means a Member of the Society admitted as such on the role of members of the Society under these rules. (No Change).</p> <p>(e) 'Life Member' means a Life Member of the Society, admitted as such under these rules. (No Change).</p> <p>(f) 'Institutional Member' means an Institutional Member of the Society, admitted as such under these rules. (No Change).</p> <p>(g) 'Student Member' means a Student Member of the Society entered as such on the rolls of the Society under these rules. (No Change).</p> <p>(h) 'Honorary Fellow' means an individual on whom an Honorary Fellow Membership is conferred under these rules. (No Change).</p> <p>(i) 'Foreign National' means a person who is not an Indian Citizen. (No Change).</p> <p>(j) 'Foreign Institution/University' means an Institution or University not having its Registered Headquarters in India. (No Change).</p> <p>(k) 'Headquarters' means the permanent office of the Society located in New Delhi (and represented by the competent authority as per the rules and decisions of the Society). (No Change).</p>

<p>(l) 'Section' means the branch of the Society operating within the territorial areas approved by the Headquarters of the Society.</p> <p>(m) 'ISTE Chapter' means a group/association of members, specifically formed and recognized as such by the Society in order to undertake and pursue inter se the activities of the Society.</p> <p>(n) 'ISTE Students' Chapter' means a group/association of members specifically formed and recognized as such by the Society (but not forming a part of the Society) in order to undertake and pursue inter se the activities of the Society.</p> <p>(o) 'Technical Education' means and includes all branches of education indicated in clause 2(i) of the Memorandum of Association. Meaning of 'Technical Institutions' shall be construed accordingly.</p> <p>(p) 'Prescribed' means prescribed by bye-laws made by the Executive Council.</p> <p>(q) 'Approved' means approved by the Executive Council/General Body.</p> <p>(r) 'Year' means financial year commencing on 1st April of a year and ending on the 31st March of the following year.</p>	<p>(l) 'Section' means the branch of the Society operating within the territorial areas approved by the Headquarters of the Society. (No Change).</p> <p>(m) 'ISTE Chapter' means a group/association of members, specifically formed and recognized as such by the Society in order to undertake and pursue inter se the activities of the Society. (No Change).</p> <p>(n) 'ISTE Students' Chapter' means a group/association of members specifically formed and recognized as such by the Society (but not forming a part of the Society) in order to undertake and pursue inter se the activities of the Society. (No Change).</p> <p>(o) 'Technical Education' means and includes all branches of education indicated in clause 2(i) of the Memorandum of Association. Meaning of 'Technical Institutions' shall be construed accordingly. (No Change)</p> <p>(p) 'Prescribed' means prescribed by bye-laws made by the Executive Council. (No Change).</p> <p>(q) 'Approved' means approved by the Executive Council/General Body. (No Change).</p> <p>(r) 'Year' means financial year commencing on 1st April of a year and ending on the 31st March of the following year. (No Change).</p>
<p>2. Membership</p> <p>There shall be the following grades of membership of the Society, viz., Honorary Fellow Membership, Life Membership, Student Membership and Institutional Membership.</p> <p>i) Honorary Fellow Membership</p> <p>The following criteria shall be applicable in the identification of persons for conferment of the Honorary Fellow Membership of the Society:</p> <p>a) A maximum of Five Honorary Fellow Memberships may be conferred each year. The Identifying Committee is constituted by the President under his Chairmanship with four</p>	<p>2. Membership</p> <p>There shall be the following grades of membership of the Society, viz., Honorary Fellow Membership, Life Membership, Student Membership and Institutional Membership, Senior Membership, Corporate Membership.</p> <p>i) Honorary Fellow Membership</p> <p>The following criteria shall be applicable in the identification of persons for conferment of the Honorary Fellow Membership of the Society:</p> <p>(No Change)</p> <p>a) A maximum of Seven Honorary Fellow Memberships of which one may be international fellow may be conferred each year. The Identifying Committee is constituted by the President under</p>

<p>more members from the following categories of persons:</p> <ul style="list-style-type: none"> - One of the former Presidents of ISTE - One of the Vice-Chancellors/former Vice-Chancellor of Universities/Deemed to be Universities having technical qualification - one person of national repute in the field of Technical Education - One Honorary Fellow of ISTE <p>b) Persons to be considered for the Honorary Fellow Membership shall satisfy the following:</p> <ul style="list-style-type: none"> - He/she shall be a Life Member of ISTE for a minimum period of ten years. - He/she shall be a person of eminence in the field of Technical Education at National / International level. - He/she should have made significant contributions to the promotion & development of the Indian Society for Technical Education. <p>c) The Honorary Fellowship will be conferred during the ISTE Annual Convention each year.</p> <p>(ii) Life Membership</p> <p>(a) A person who satisfies the eligibility requirement as mentioned in Clause 2 (iii) may become a life member of ISTE by paying the admissible life membership fee as decided by Executive Council of ISTE from time to time and his life membership fee shall be part of the Corpus Fund of the Society.</p> <p>i) Membership: Eligibility Criteria</p> <p>(a) Any person of Indian origin or a foreign national holding a university degree or a diploma or an equivalent qualification and who is/had been employed on the teaching faculty of a recognized technical institution; or a person having a technical academic qualification working in a technical research</p>	<p>his Chairmanship with four more members from the following categories of persons:</p> <ul style="list-style-type: none"> - One of the former Presidents of ISTE - One of the Vice-Chancellors/former Vice-Chancellor of Universities/Deemed to be Universities having technical qualification - one person of national repute in the field of Technical Education - One Honorary Fellow of ISTE - (No Change) <p>b) Persons to be considered for the Honorary Fellow Membership shall satisfy the following:</p> <ul style="list-style-type: none"> - Deleted. - He/she shall be a person of eminence in the field of Science, Technology, Technical Education at National/International level. - He/she should have made significant contributions to the promotion & development of the Indian Society for Technical Education. (No Change) <p>c) The Honorary Fellowship will be conferred during the ISTE Annual Convention each year. (No Change)</p> <p>(ii) Life Membership</p> <p>(a) A person who satisfies the eligibility requirement as mentioned in Clause 2 (iii) may become a life member of ISTE by paying the admissible life membership fee as decided by Executive Council of ISTE from time to time and his life membership fee shall be part of the Corpus Fund of the Society. (No Change)</p> <p>iii) Membership: Eligibility Criteria</p> <p>(a) Any person of Indian origin or a foreign national holding a university degree or a diploma or an equivalent qualification and who is/had been employed on the teaching faculty of a recognized technical institution; or a person having a technical academic</p>
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institute or an industry and has interest in technical education in India is eligible for membership.

- (b) Applications for membership shall be made on the prescribed form of the Society.
- (c) Application for membership shall be recommended by a Life Member of the Society.
- (d) Such applications shall be approved by the Executive Council or by an office bearer of the Society authorized by the Executive Council for this purpose before the membership is approved.
- (e) The Executive Council shall have the power to refuse admission to any applicant without assigning any reason.

iv) Student Membership

- (a) Any student (of full time/part-time courses) enrolled in an AICTE approved Technical Institution is eligible for student membership.
- (b) Application for membership shall be made on the prescribed form of the Society.
- (c) Every application for membership shall be recommended by the Head of Institute/Faculty Advisor of the ISTE Students Chapter concerned.
- (d) The Executive Council shall have the power to refuse admission to any applicant without assigning any reason.

v) Institutional Membership

The Executive Council or an office bearer of the Society authorized by the Executive Council for this purpose, may on application in the prescribed form admit recognized Institutions of the following categories as Institutional Members:

qualification working in a technical research institute or an industry and has interest in technical education in India is eligible for membership. (No Change.)

- (b) Applications for membership shall be made on the prescribed form of the Society. (No Change)
- (c) Application for membership shall be recommended by a Life Member of the Society. (No Change.)
- (d) Such applications shall be approved by the Executive Council or by an office bearer of the Society authorized by the Executive Council for this purpose before the membership is approved. (No Change.)
- (e) The Executive Council shall have the power to refuse admission to any applicant without assigning any reason. (No Change)

iv) Student Membership

- (a) Any student (of full time/part-time courses) enrolled in an AICTE approved Technical Institution is eligible for student membership and any student studying in foreign universities where ISTE chapter is established is eligible for student membership.
- (b) Application for membership shall be made on the prescribed form of the Society. (No Change.)
- (c) Every application for membership shall be recommended by the Head of Institute/Faculty Advisor of the ISTE Students Chapter concerned. (No Change.)
- (d) The Executive Council shall have the power to refuse admission to any applicant without assigning any reason. (No Change)

v) Institutional Membership

The Executive Council or an office bearer of the Society authorized by the Executive Council for this purpose, may on application in the prescribed form admit recognized Institutions of the following categories as Institutional Members:

<p>(a) Universities, University Departments, Colleges, Institutes and Polytechnics offering courses in Technical Education in India or abroad at levels of Diploma/Degree.</p> <p>(b) Engineering and Technological research institutes in India or abroad.</p> <p>(c) Industrial and Professional Organizations in India or abroad having specific and active interest in Technical Education in India.</p> <p>(d) Departments of Central and State Governments, Statutory Bodies and Autonomous Bodies that have an interest in Technical Education.</p> <p>(e) The Executive Council shall have power to refuse admission to any applicant without assigning any reason.</p> <p>(f) The applicant shall pay the prescribed fee for the above-mentioned institutional membership and this institutional membership fee shall be a part of the Corpus Fund of the Society.</p>	<p>a) Universities, University Departments, Colleges, Institutes and Polytechnics offering courses in Technical Education in India or abroad at levels of Diploma/Degree. (No Change.)</p> <p>b) Engineering and Technological research institutes in India or abroad. (No Change.)</p> <p>c) Industrial and Professional Organizations in India or abroad having specific and active interest in Technical Education in India. (No Change.)</p> <p>d) Departments of Central and State Governments, Statutory Bodies and Autonomous Bodies that have an interest in Technical Education. (No Change.)</p> <p>e) The Executive Council shall have power to refuse admission to any applicant without assigning any reason. (No Change.)</p> <p>f) The applicant shall pay the prescribed fee for the above-mentioned institutional membership and this institutional membership fee shall be a part of the Corpus Fund of the Society. (No Change.)</p>
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vi) Code of Conduct and Ethics

The following Code of Professional Conduct and Ethics shall be applicable to office bearers and members of all grades of the Society:

- (a) Members should at all times preserve the dignity and interest of the profession and of the Society by maintaining a high standard of professional and personal conduct;
- (b) They should work in the best interest of the Society;
- (c) They should at all times endeavor to establish and maintain the best possible conditions of service for their colleagues;
- (d) When a member is representing the Society, he/she should adhere to the policies of the Society. If he/she has any disagreement with a policy of the Society then he/she should refrain from himself/herself representing the society;

vi) Code of Conduct and Ethics

The following Code of Professional Conduct and Ethics shall be applicable to office bearers and members of all grades of the Society:

- (a) Members should at all times preserve the dignity and interest of the profession and of the Society by maintaining a high standard of professional and personal conduct;
- (b) They should work in the best interest of the Society; (No Change.)
- (c) They should at all times endeavor to establish and maintain the best possible conditions of service for their colleagues; (No Change.)
- (d) When a member is representing the Society, he/she should adhere to the policies of the Society. If he/she has any disagreement with a policy of the Society then he/she should refrain from himself/herself representing the society; (No Change.)

<p>(e) Whenever a complaint is to be made against a member regarding this Code of Conduct, then it shall be done so in writing to the Executive Council. If the Executive Council is of the opinion that a prima-facie case of infringement of the Code of Conduct has been established it will appoint a committee for inquiry. On the basis of the report of the Committee, the Executive Council will take a final decision on the matter.</p>	<p>(e) Whenever a complaint is to be made against a member regarding this Code of Conduct, then it shall be done so in writing to the Executive Council. If the Executive Council is of the opinion that a prima-facie case of infringement of the Code of Conduct has been established it will appoint a committee for inquiry. On the basis of the report of the Committee, the Executive Council will take a final decision on the matter. (No Change.)</p>
<p>3. SUBSCRIPTIONS AND MEMBERSHIP ROSTER</p> <p>i) The amount of membership fee for all grades of membership shall be decided, from time to time, by the Executive Council.</p> <p>ii) Subscriptions shall be payable at the Headquarters of the Society which will keep a live register of Members and arrange to issue Life/Institutional membership certificates and receipts for the payments made in this regard.</p> <p>iii) Only those members of any category, who are not in arrears of subscription dues by 30th of June of a calendar year; shall be eligible for taking part in the election for that year.</p>	<p>3. SUBSCRIPTIONS AND MEMBERSHIP ROSTER</p> <p>i) The amount of membership fee for all grades of membership shall be decided, from time to time, by the Executive Council. (No Change.)</p> <p>ii) Subscriptions shall be payable at the Headquarters of the Society which will keep a live register of Members and arrange to issue Life/Institutional membership certificates and receipts for the payments made in this regard. (No Change.)</p> <p>iii) Only those members of any category, except Life Members enrolled under chapters established abroad, and who are not in arrears of dues by 30th of June of a calendar year; shall be eligible for taking part in the election for that year.</p>
<p>4. GENERAL BODY</p> <p>i) The General Body of the Society shall consist of Life Members and one authorized nominee of each Institutional Member. Such a nominee should have appropriate qualifications to be a member in his/her own right.</p> <p>ii) The General Body shall hold at least one meeting each year ordinarily in the month of December wherein the following business, amongst others, will be transacted. Normally, this is held during the Annual ISTE Convention.</p> <p>a) Receiving and adopting the annual report as approved by the Executive Council and the</p>	<p>4. GENERAL BODY</p> <p>i) The General Body of the Society shall consist of all Life Members except Life Members enrolled under the chapters established in abroad and one authorized nominee of each Institutional Member. Such a nominee should have appropriate qualifications to be a member in his/her own right.</p> <p>ii) The General Body shall hold at least one meeting each year ordinarily in the month of December wherein the following business, amongst others, will be transacted. Normally, this is held during the Annual ISTE Convention. (No Change.)</p> <p>a) Receiving and adopting the annual report as approved by the Executive Council and the</p>

<p>audited statement of accounts of the previous year.</p> <p>b) Approving the budget estimates for the next year.</p> <p>c) Appointing auditors of the Society for the next year.</p> <p>d) Any other subject for which notice has been given in accordance with the Rules of the Society.</p> <p>iii) A special General Body meeting of the Society shall be called by the President suo-moto or on receipt of a requisition to do so in writing specifying the purpose of the meeting and signed by not less than 1000 members (as on 30th June immediately preceding the requisition)</p> <p>iv) A notification for such a meeting shall be issued within one month of receipt of the requisition.</p> <p>v) All Life Members and authorized nominees of Institutional Members attending a General Body meeting will be entitled to one vote each, on any matter being voted at the meeting. No proxies will be allowed in any case.</p> <p>vi) The quorum at any General Body meeting shall be 100 voting Members inclusive of members of the Executive Council. However, if the quorum is not complete, the General Body Meeting may be adjourned and after half an hour the meeting may be reconvened without the requirement of quorum.</p> <p>vii) Every Institutional Member will be entitled to one vote, provided a nominee is present at the General Body meeting. However, no person can have more than one vote even if he/she is representing an Institution. Such a nominee shall be nominated by the Head of the Institution concerned in advance and advice of the same shall be sent to the ISTE Headquarters.</p> <p>viii) Meetings of the General Body shall be called by the Executive Secretary, under the authority of the President by giving notice of</p>	<p>audited statement of accounts of the previous year. (No Change.)</p> <p>b) Approving the budget estimates for the next year. (No Change.)</p> <p>c) Appointing auditors of the Society for the next year. (No Change.)</p> <p>d) Any other subject for which notice has been given in accordance with the Rules of the Society. (No Change.)</p> <p>iii) A special General Body meeting of the Society shall be called by the President suo-moto or on receipt of a requisition to do so in writing specifying the purpose of the meeting and signed by not less than 1000 members (as on 30th June immediately preceding the requisition) (No Change.)</p> <p>iv) A notification for such a meeting shall be issued within one month of receipt of the requisition. (No Change.)</p> <p>v) All Life Members expect Life Members enrolled under the chapters established in abroad and authorized nominees of Institutional Members attending a General Body meeting will be entitled to one vote each, on any matter being voted at the meeting. No proxies will be allowed in any case.</p> <p>vi) The quorum at any General Body meeting shall be 100 voting Members inclusive of members of the Executive Council. However, if the quorum is not complete, the General Body Meeting may be adjourned and after half an hour the meeting may be reconvened without the requirement of quorum. (No Change.)</p> <p>vii) Every Institutional Member will be entitled to one vote, provided a nominee is present at the General Body meeting. However, no person can have more than one vote even if he/she is representing an Institution. Such a nominee shall be nominated by the Head of the Institution concerned in advance and advice of the same shall be sent to the ISTE Headquarters. (No Change.)</p> <p>viii) Meetings of the General Body shall be called by the Executive Secretary, under the authority of the President by giving notice of</p>
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<p>21 clear days to all members, specifying the time, date and place as well as the general nature of the business to be transacted at the meeting.</p> <p>ix) The President or in his absence one of the Vice-Presidents of the Society in order of seniority by age, shall preside over all General Body meetings. In the absence of the above office bearers, the General Body may elect anyone from amongst the members present to preside and conduct the proceedings of the meeting.</p> <p>x) All issues before the General Body shall be decided by a simple majority of those present and voting by open show of hands except that a secret ballot may be taken on any issue, if agreed to by the General Body. The Presiding Officer shall have a second or casting vote when the General Body is equally divided on any issue.</p> <p>xi) It will be the responsibility of the Executive Secretary or in his absence a member of the Executive Council nominated by the presiding officer to maintain a true and faithful record of the transactions of the General Body, as a part of the permanent records of the Society. Such a record shall be authenticated by the Presiding Officer of the General Body and such authentication shall be considered as confirmation of the minutes.</p>	<p>21 clear days to all members, specifying the time, date and place as well as the general nature of the business to be transacted at the meeting. (No Change.)</p> <p>ix) The President or in his absence one of the Vice-Presidents of the Society in order of seniority by age, shall preside over all General Body meetings. In the absence of the above office bearers, the General Body may elect anyone from amongst the members present to preside and conduct the proceedings of the meeting. (No Change.)</p> <p>x) All issues before the General Body shall be decided by a simple majority of those present and voting by open show of hands except that a secret ballot may be taken on any issue, if agreed to by the General Body. The Presiding Officer shall have a second or casting vote when the General Body is equally divided on any issue. (No Change.)</p> <p>xi) It will be the responsibility of the Executive Secretary or in his absence a member of the Executive Council nominated by the presiding officer to maintain a true and faithful record of the transactions of the General Body, as a part of the permanent records of the Society. Such a record shall be authenticated by the Presiding Officer of the General Body and such authentication shall be considered as confirmation of the minutes. (No Change.)</p>
<p>5. MANAGEMENT OF THE AFFAIRS OF THE SOCIETY</p> <p>i) The affairs of the Society shall be managed by an Executive Council constituted as indicated in Clause 11.</p> <p>ii) The Executive Council shall be the authority to create permanent staff positions for managing the activities of the Society and shall also be the authority to frame rules for making such appointments. These rules shall be in the best interest of the Society.</p> <p>iii) The Executive Council of the Society shall appoint an Executive Secretary who will be a full-time employee of the Society and will act</p>	<p>5. MANAGEMENT OF THE AFFAIRS OF THE SOCIETY</p> <p>i) The affairs of the Society shall be managed by an Executive Council constituted as indicated in Clause 11. (No Change.)</p> <p>ii) The Executive Council shall be the authority to create permanent staff positions for managing the activities of the Society and shall also be the authority to frame rules for making such appointments. These rules shall be in the best interest of the Society. (No Change.)</p> <p>iii) The Executive Council of the Society shall appoint an Executive Secretary who will be a full-time employee of the Society and will act as</p>

<p>as the Chief Executive under the general guidance of the President and the Executive Council. He will be responsible for the general administration, finance, staff discipline and implementation of the policies and decisions of the Society. The Executive Secretary will also keep minutes of all meetings of the Society, its Executive Council and its sub-committees. He shall keep proper accounts of the Society. He will also prepare notes, memoranda, reports, accounts and statistics in connection with the affairs of the Society and also maintain the register of members. The Executive Council shall have the authority to appoint any Life Member with appropriate qualifications and experience as Executive Secretary, till such time as a regular Executive Secretary is appointed.</p> <p>iv) The Executive Council shall regulate the service conditions of all the permanent/temporary employees of the Society and shall have the rights to appoint, promote, reward, demote, terminate or penalize employees as may be required or deemed necessary in the interest of the Society;</p> <p>v) The Executive Council shall meet as often as is necessary for transacting the business of the Society but not less than twice in a year. The quorum for these meetings shall be 50% members of the total membership strength of the Council. A simple majority vote of the Executive Council shall decide every issue.</p> <p>vi) The Executive Secretary of the Society shall be a member of the Council and its Member Secretary.</p> <p>vii) Meetings of the Executive Council shall be called by the Executive Secretary under the authority of the President by giving notice of 15 clear days in advance, to all members specifying the time, date and place as well as the agenda of the meeting.</p> <p>viii) The President or in his absence one of the Vice-Presidents in order of seniority by age shall preside over all meetings of the Executive Council. In the absence of the</p>	<p>the Chief Executive under the general guidance of the President and the Executive Council. He will be responsible for the general administration, finance, staff discipline and implementation of the policies and decisions of the Society. The Executive Secretary will also keep minutes of all meetings of the Society, its Executive Council and its sub-committees. He shall keep proper accounts of the Society. He will also prepare notes, memoranda, reports, accounts and statistics in connection with the affairs of the Society and also maintain the register of members. The Executive Council shall have the authority to appoint any Life Member with appropriate qualifications and experience as Executive Secretary, till such time as a regular Executive Secretary is appointed. (No Change)</p> <p>iv) The Executive Council shall regulate the service conditions of all the permanent/temporary employees of the Society and shall have the rights to appoint, promote, reward, demote, terminate or penalize employees as may be required or deemed necessary in the interest of the Society; (No Change)</p> <p>v) The Executive Council shall meet as often as is necessary for transacting the business of the Society but not less than twice in a year. The quorum for these meetings shall be 50% members of the total membership strength of the Council. A simple majority vote of the Executive Council shall decide every issue. (No Change)</p> <p>vi) The Executive Secretary of the Society shall be a member of the Council and its Member Secretary. (No Change)</p> <p>vii) Meetings of the Executive Council shall be called by the Executive Secretary under the authority of the President by giving notice of 15 clear days in advance, to all members specifying the time, date and place as well as the agenda of the meeting. (No Change)</p> <p>viii) The President or in his absence one of the Vice-Presidents in order of seniority by age shall preside over all meetings of the Executive Council.</p>
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<p>above office bearers, the Executive Council may elect anyone from amongst the members present to preside and conduct the proceedings of the meeting.</p> <p>ix) It will be the responsibility of the Executive Secretary or in his absence a member of the Executive Council nominated by the Presiding Officer to maintain the minutes of the meetings of the Executive Council. Such minutes shall be circulated to members of the Executive Council for confirmation within 30 days of the meeting. In the event no comments are received from the members within 15 days of the circulation of the minutes, they shall be considered as confirmed on authentication by the Presiding Officer of the Executive Council. On the other hand, if comments have been received the same will be placed along with the circulated minutes for consideration of the Executive Council at its next meeting before being confirmed.</p> <p>x) In the event of any dispute, the issues shall be decided within the jurisdiction of Courts of Law in Delhi.</p> <p>xi) The term of office of all elected/nominated ISTE functionaries viz, President, Vice Presidents, Honorary Treasurer, Members of Executive Council, Chairpersons of Sections, Chapters, Section Managing Committees and Chapter Managing Committees will be for a period of five years. They would be eligible for re-election/re-nomination for one more term. Further, the members of the Executive Council, Members of the Sections/Section Managing Committees would be eligible for re-election/re-nomination further term of 5 years consecutive or otherwise.</p> <p>Each term of office will commence on 1st January of the year following the election and will end on 31st December of the following fifth year.</p>	<p>In the absence of the above office bearers, the Executive Council may elect anyone from amongst the members present to preside and conduct the proceedings of the meeting. (No Change)</p> <p>ix) It will be the responsibility of the Executive Secretary or in his absence a member of the Executive Council nominated by the Presiding Officer to maintain the minutes of the meetings of the Executive Council. Such minutes shall be circulated to members of the Executive Council for confirmation within 30 days of the meeting. In the event no comments are received from the members within 15 days of the circulation of the minutes, they shall be considered as confirmed on authentication by the Presiding Officer of the Executive Council. On the other hand, if comments have been received the same will be placed along with the circulated minutes for consideration of the Executive Council at its next meeting before being confirmed. (No Change)</p> <p>x) In the event of any dispute, the issues shall be decided within the jurisdiction of Courts of Law in Delhi. (No Change)</p> <p>xi) The term of office of all elected/nominated ISTE functionaries viz, President, Vice Presidents, Honorary Treasurer, Members of Executive Council, Chairpersons of Sections, Chapters, Section Managing Committees and Chapter Managing Committees will be for a period of five years. They would be eligible for re-election/re-nomination for further terms of 5 years consecutive or otherwise.</p> <p>Each term of office will commence on 1st January of the year following the election and will end on 31st December of the following fifth year.</p>
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6. PRESIDENT

- i) Once in five years prior to the Annual General Body meeting of the Society held after the Elections to the Society, the Executive Council at its meeting elect an eminent academician in the field of Technical Education who has been a Life Member of the Society for a minimum period of ten years as the President who becomes automatically a member of the Executive Council. However, if the Annual General Body Meeting is held after 31st December, the incumbent President, will continue to hold office till that day of said meeting and his successor will take over with immediate effect and his term will end on 31st December of the fifth year.
- ii) A person may be re-elected to the office of the President for one more term of 5 years which may be consecutive or otherwise.
- iii) In the event of a vacancy arising in the Office of the President for whatever reason, election of a new President shall take place as per 6(i) within a period of 3 months from the date of his/her absence. In the interim period, one of the Vice-Presidents in the order of seniority by age shall act as the President.
- iv) Executive Secretary and other staff of the society will work under the general guidance and supervision of the President. He/She will also have the authority to initiate disciplinary action against any staff member of the Society.
- v) The President is authorized to act on behalf of the Society when occasion so demands and be the spokesperson of the Society. He/She is entitled to constitute special working groups, committees, etc. in furtherance of the work of the Society and nominate its representatives to various governmental bodies and other agencies.
- vi) The President is authorized to nominate a life member of the Society to fill up vacant position(s), in the Executive Council/Section Managing Committees including Section Chairmen, caused by any reason.

6. PRESIDENT

- i) Once in five years prior to the Annual General Body meeting of the Society held after the Elections to the Society, the Executive Council at its meeting elect an eminent academician in the field of Technical Education who has been a Life Member of the Society for a minimum period of ten years as the President who becomes automatically a member of the Executive Council. However, if the Annual General Body Meeting is held after 31st December, the incumbent President, will continue to hold office till that day of said meeting and his successor will take over with immediate effect and his term will end on 31st December of the fifth year. (No Change)
- ii) A person may be re-elected to the office of the President for further terms of 5 years which may be consecutive or otherwise.
- iii) In the event of a vacancy arising in the Office of the President for whatever reason, election of a new President shall take place as per 6(i) within a period of 3 months from the date of his/her absence. In the interim period, one of the Vice-Presidents in the order of seniority by age shall act as the President. (No Change)
- iv) Executive Secretary and other staff of the society will work under the general guidance and supervision of the President. He/She will also have the authority to initiate disciplinary action against any staff member of the Society. (No Change)
- v) The President is authorized to act on behalf of the Society when occasion so demands and be the spokesperson of the Society. He/She is entitled to constitute special working groups, committees, etc. in furtherance of the work of the Society and nominate its representatives to various governmental bodies and other agencies. (No Change)
- vi) The President is authorized to nominate a life member of the Society to fill up vacant position(s), in the Executive Council/Section Managing Committees including Section Chairmen, caused by any reason. (No Change).

<p>7. VICE-PRESIDENTS</p> <p>i) Every time, the newly formed Executive Council, at its first meeting, shall elect two Vice-Presidents from amongst its members who are academicians of eminence and have standing of at least 5 years as Life Members of ISTE.</p> <p>ii) The term of office of the Vice-Presidents will commence on the day of election and will continue till their successors are elected after 5 years.</p> <p style="padding-left: 40px;">A person may be re-elected to the office of Vice-President for one more term of 5 years which may be consecutive or otherwise.</p> <p>iii) The Vice-Presidents shall assist the President in furthering the aims and objectives of the Society and in managing the affairs of the Society. They shall also carry out any other function designated by the President and Rules of the Society or assigned by the Executive Council or General Body of the Society.</p> <p>iv) In the event of vacancy/vacancies arising in the post/posts of Vice President for whatever reason for more than six months, the Executive Council will take appropriate steps to fill the vacancy/vacancies for the un-expired period of the term of office of the Vice-President who ceases to hold office.</p>	<p>7. VICE-PRESIDENTS</p> <p>i) Every time, the newly formed Executive Council, at its first meeting, shall elect two Vice-Presidents from amongst its members who are academicians of eminence and have standing of at least 5 years as Life Members of ISTE. (No Change)</p> <p>ii) The term of office of the Vice-Presidents will commence on the day of election and will continue till their successors are elected after 5 years.</p> <p style="padding-left: 40px;">A person may be re-elected to the office of Vice-President for one more term of 5 years which may be consecutive or otherwise. (No Change).</p> <p>iii) The Vice-Presidents shall assist the President in furthering the aims and objectives of the Society and in managing the affairs of the Society. They shall also carry out any other function designated by the President and Rules of the Society or assigned by the Executive Council or General Body of the Society. (No Change).</p> <p>iv) In the event of vacancy/vacancies arising in the post/posts of Vice President for whatever reason for more than six months, the Executive Council will take appropriate steps to fill the vacancy/vacancies for the un-expired period of the term of office of the Vice-President who ceases to hold office. (No Change).</p>
<p>8. HONORARY TREASURER</p> <p>i) The newly formed Executive Council shall, at its first meeting, elect from amongst themselves a member as Honorary Treasurer.</p> <p>ii) The term of Office of the Honorary Treasurer will commence on the day of his/her election and will normally continue till his/her successor is elected by the next newly formed Executive Council in the following fifth year.</p> <p>iii) In the event of a vacancy arising in the office of the Honorary Treasurer for whatever reason, the Executive Council shall elect amongst themselves a member to fill the</p>	<p>8. HONORARY TREASURER</p> <p>i) The newly formed Executive Council shall, at its first meeting, elect from amongst themselves a member as Honorary Treasurer. (No Change).</p> <p>ii) The term of Office of the Honorary Treasurer will commence on the day of his/her election and will normally continue till his/her successor is elected by the next newly formed Executive Council in the following fifth year. (No Change).</p> <p>iii) In the event of a vacancy arising in the office of the Honorary Treasurer for whatever reason, the Executive Council shall elect amongst themselves a member to fill the resulting vacancy for the un-expired period of the term</p>

<p>resulting vacancy for the un-expired period of the term of office of the Honorary Treasurer who ceases to hold office.</p> <p>iv) The Honorary Treasurer shall be in charge of the funds of the Society. He/She shall also supervise the proper keeping of the accounts of the funds of the Society. This shall be without prejudicing the day-to-day administration of the Society which will be carried out by the Executive Secretary.</p>	<p>of office of the Honorary Treasurer who ceases to hold office. (No Change).</p> <p>iv) The Honorary Treasurer shall be in charge of the funds of the Society. He/She shall also supervise the proper keeping of the accounts of the funds of the Society. This shall be without prejudicing the day-to-day administration of the Society which will be carried out by the Executive Secretary. (No Change).</p>
<p>9. ORGANISATION</p> <p>For effective implementation of the aims and objectives of the Society, Chapters and Sections of the Society may be established as follows:</p> <p>i) Chapters</p> <p>Chapter is an important functioning element of the Society and acts as its representative office at Institutional level.</p> <p>Members belonging to a technological campus, an industry, etc. may apply to the Executive Council for the formation of a Chapter provided there are at least twenty-five (25) Life Members in that organization. However, it is highly desirable for that organization to become an Institutional Member. Once a Chapter has been recognized, its functioning shall be regulated by rules framed by the local members which should be in consonance with the aims and objectives of the Society and its Rules and Bye-laws. In the event of a dispute in the functioning of a Chapter, the matter shall be examined by the Executive Council and its decision shall be binding on all concerned.</p> <p>It is expected that the Chapters shall organize National/Regional/State level Seminars, Workshops, Conferences etc. in cooperation with the concerned Section.</p> <p>It will be the duty of the Chapter management to keep the appropriate Section/Headquarters informed of its functioning including rules framed, finance, activities undertaken and</p>	<p>9. ORGANISATION</p> <p>For effective implementation of the aims and objectives of the Society, Chapters and Sections of the Society may be established as follows:</p> <p>i) Chapters</p> <p>Chapter is an important functioning element of the Society and acts as its representative office at Institutional level. (No Change).</p> <p>Members belonging to a technological campus, an industry, etc. may apply to the Executive Council for the formation of a Chapter provided there are at least twenty-five (25) Life Members in that organization. However, it is highly desirable for that organization to become an Institutional Member. Once a Chapter has been recognized, its functioning shall be regulated by rules framed by the local members which should be in consonance with the aims and objectives of the Society and its Rules and Bye-laws. In the event of a dispute in the functioning of a Chapter, the matter shall be examined by the Executive Council and its decision shall be binding on all concerned. (No Change).</p> <p>It is expected that the Chapters shall organize National/Regional/State level Seminars, Workshops, Conferences etc. in cooperation with the concerned Section. (No Change).</p> <p>It will be the duty of the Chapter management to keep the appropriate Section/Headquarters informed of its functioning including rules framed, finance, activities undertaken and about</p>

<p>about any other matter which the Section/Headquarters may desire.</p> <p>The Headquarters of the Society shall have the authority, subject to rules of the Society, to oversee the functioning of a Chapter, including its closure, if necessary.</p> <p>The affairs of the Chapter will be managed by a Managing Committee, the composition of which shall be as follows:</p> <p>a) Chairman b) Honorary Secretary-cum-Treasurer c) 3 to 7 Members from among Life Members</p> <p>The members of the Chapter Managing Committee including the Chairman & Honorary Secretary-cum-Treasurer shall be elected by the members of the Chapter from amongst its members.</p> <p>ii) Students Chapters</p> <p>a. Student Membership</p> <p>a₁) Student Membership of ISTE is open to all students enrolled in institutions offering technical education</p> <p>a₂) Membership Fee</p> <p>To be decided by Executive Council from time to time.</p> <p>Anyone who has been a Student Member for three consecutive years is eligible for waiver of the Admission Fee as and when he/she becomes eligible and applies for Full Membership in the ISTE.</p> <p>a₃) Distribution of Membership Fee: The Students Membership fee shall be shared by the Chapter, Section, and Headquarters in the following proportion:</p> <table style="margin-left: 40px;"> <tr> <td>Chapter</td> <td>: 50%</td> </tr> <tr> <td>Section</td> <td>: 20%</td> </tr> <tr> <td>Headquarter</td> <td>: 30%</td> </tr> </table>	Chapter	: 50%	Section	: 20%	Headquarter	: 30%	<p>any other matter which the Section/Headquarters may desire. (No Change).</p> <p>The Headquarters of the Society shall have the authority, subject to rules of the Society, to oversee the functioning of a Chapter, including its closure, if necessary. (No Change)</p> <p>The affairs of the Chapter will be managed by a Managing Committee, the composition of which shall be as follows:</p> <p>a) Chairman b) Honorary Secretary-cum-Treasurer c) 3 to 7 Members from among Life Members</p> <p>The members of the Chapter Managing Committee including the Chairman & Honorary Secretary-cum-Treasurer shall be elected by the members of the Chapter from amongst its members. (No Change).</p> <p>ii) Students Chapters</p> <p>a. Student Membership</p> <p>a₁) Student Membership of ISTE is open to all students enrolled in institutions offering technical education (No Change)</p> <p>a₂) Membership Fee</p> <p>To be decided by Executive Council from time to time.</p> <p>Anyone who has been a Student Member for three consecutive years is eligible for waiver of the Admission Fee as and when he/she becomes eligible and applies for Full Membership in the ISTE. (No Change).</p> <p>a₃) Distribution of Membership Fee: The Students Membership fee shall be shared by the Chapter, Section, and Headquarters in the following proportion: (No Change).</p> <table style="margin-left: 40px;"> <tr> <td>Chapter</td> <td>: 50%</td> </tr> <tr> <td>Section</td> <td>: 20%</td> </tr> <tr> <td>Headquarter</td> <td>: 30%</td> </tr> </table>	Chapter	: 50%	Section	: 20%	Headquarter	: 30%
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<p>a4) Registration as Student Member</p> <p>Application for membership shall be made in the prescribed application form to the Faculty Advisor of the ISTE Students Chapter along with the membership and admission fees. The Faculty Advisor may retain the Chapter's share and forward the section share to section and the headquarters share to the ISTE Headquarters along with admission fee and the application forms.</p> <p>The Head of the Institution/Faculty Advisor shall have the power to refuse admission to any applicant without assigning any reason.</p> <p>b. Objectives of Students Chapters</p> <ul style="list-style-type: none"> - To instil a spirit of belonging to the fraternity of engineers, technologists, architects, pharmacists, managers, etc., in a student aspiring to become one. - To provide a forum for the members for the development of personality, technical skills, entrepreneurship capabilities as well as to provide guidance for career selection. <p>c. Formation of Students Chapters</p> <ul style="list-style-type: none"> - A Students Chapter may normally be established in any technical institution where there is an ISTE Chapter. - The minimum number of students needed to establish an ISTE Students Chapter shall be 100 or 50% of annual intake whichever is less/met. - The Chapter shall be designated as ISTE Students Chapter followed by the name of the institution, viz., ISTE Students Chapter, A.C. College of Technology, Chennai. - Once a Students' Chapter has been recognized by the Executive Council, its functioning shall be regulated by rules formed by local members which should be in consonance with the aims and objectives of the Society and its Rules and Bye-laws. In the event of a dispute in the functioning of a Students' Chapter, the matter shall be examined by the Executive Council of the 	<p>a4) Registration as Student Member</p> <p>Application for membership shall be made in the prescribed application form to the Faculty Advisor of the ISTE Students Chapter along with the membership and admission fees. The Faculty Advisor may retain the Chapter's share and forward the section share to section and the headquarters share to the ISTE Headquarters along with admission fee and the application forms. (No Change).</p> <p>The Head of the Institution/Faculty Advisor shall have the power to refuse admission to any applicant without assigning any reason. (No Change).</p> <p>b. Objectives of Students Chapters</p> <ul style="list-style-type: none"> - To instil a spirit of belonging to the fraternity of engineers, technologists, architects, pharmacists, managers, etc., in a student aspiring to become one. (No Change) - To provide a forum for the members for the development of personality, technical skills, entrepreneurship capabilities as well as to provide guidance for career selection. (No Change) <p>c. Formation of Students Chapters</p> <ul style="list-style-type: none"> - A Students Chapter may normally be established in any technical institution where there is an ISTE Chapter. (No Change). - The minimum number of students needed to establish an ISTE Students Chapter shall be 100 or 50% of annual intake whichever is less/met. (No Change). - The Chapter shall be designated as ISTE Students Chapter followed by the name of the institution, viz., ISTE Students Chapter, A.C. College of Technology, Chennai. (No Change). - Once a Students' Chapter has been recognized by the Executive Council, its functioning shall be regulated by rules formed by local members which should be in consonance with the aims and objectives of the Society and its Rules and Bye-laws. In the event of a dispute in the functioning of a Students' Chapter, the matter shall be examined by the Executive Council of the ISTE upon receiving a report from the
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ISTE upon receiving a report from the concerned Section and its decision shall be binding on all concerned.

d. Organization and Management of ISTE Students Chapter

i) The affairs of the Students Chapter shall be managed by a Managing Committee, the composition of which shall be as follows:

- (a) Faculty Advisor
- (b) Student Chairman
- (c) Student Secretary
- (d) 3 to 7 members

ii) The Faculty Advisor shall be a Life Member of the ISTE and shall be nominated by the Head of the Institution where the ISTE Students Chapter office is located.

iii) The Chairman, Secretary and members of the Managing Committee shall be elected by the members of the Students Chapter or nominated by the Head of the institution.

iv) The term of office of the Students Chapter Managing Committees shall be one academic year. Persons holding the positions of Chairman and Secretary shall not be eligible to hold office for more than two terms consecutive or otherwise.

v) The funds of the Students Chapter shall be jointly operated by the Student Secretary and the Faculty Advisor of the Chapter.

vi) The Annual General Body Meeting of the Students Chapter shall be held at the beginning of the academic year. The election of the Student Chairman, Student Secretary and 3 to 7 members of the Managing Committee (in the absence of nominations) shall be held in the General Body Meeting. Only those members who have paid the current year's membership fee shall be eligible to attend the General Body Meeting and participate in the election of the office bearers.

vii) The quorum for the meeting of the Managing Committee shall be 5 and that for the meeting of the General Body shall be 25.

concerned Section and its decision shall be binding on all concerned. (No Change).

d. Organization and Management of ISTE Students Chapter

i) The affairs of the Students Chapter shall be managed by a Managing Committee, the composition of which shall be as follows:

- (a) Faculty Advisor
- (b) Student Chairman
- (c) Student Secretary
- (d) 3 to 7 members

ii) The Faculty Advisor shall be a Life Member of the ISTE and shall be nominated by the Head of the Institution where the ISTE Students Chapter office is located. (No Change).

iii) The Chairman, Secretary and members of the Managing Committee shall be elected by the members of the Students Chapter or nominated by the Head of the institution. (No Change).

iv) The term of office of the Students Chapter Managing Committees shall be one academic year. Persons holding the positions of Chairman and Secretary shall not be eligible to hold office for more than two terms consecutive or otherwise. (No Change)

v) The funds of the Students Chapter shall be jointly operated by the Student Secretary and the Faculty Advisor of the Chapter. (No Change)

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vii) The quorum for the meeting of the Managing Committee shall be 5 and that for the meeting

<p>The participation of the Faculty Advisor is necessary in these meetings.</p> <p>viii) At the beginning of an academic year till the election of the office bearers of the Managing Committee is completed, the Faculty Advisor shall be in charge of the affairs of the Students Chapter.</p> <p>ix) The Managing Committee of the ISTE Students Chapter shall manage the affairs of the Chapter in accordance with the rules and bye-laws of the ISTE and those of the institution where the Chapter is established.</p> <p>x) Vacancies occurring in the Managing Committee during any session may be filled up by the Committee by co-option/nomination by Head of Institute.</p> <p>xi) The Students Chapter shall function in conformity with the aims and objectives of the Society as amended from time to time, and shall be wholly academic in nature.</p> <p>iii) Sections</p> <p>a. A Section of the ISTE may be constituted in any State/Union Territory of the Indian Union if the number of ISTE Membership within its geographical limit is 500 or more.</p> <p>When two or more contiguous States/Union Territories have each less than 500 members, the Executive Council shall have the power to constitute a common section among them. Also, a State/Union Territory having a membership less than 500, may be associated with a Section in a neighbouring State/Union Territory with the approval of the Executive Council.</p> <p>b. Management of Sections</p> <p>The affairs of the Section shall be managed by a Managing Committee, the composition of which shall be as follows:</p> <p>a) Chairman b) Immediate past-Chairman c) Honorary Secretary-cum-Treasurer</p>	<p>of the General Body shall be 25. The participation of the Faculty Advisor is necessary in these meetings. (No Change).</p> <p>viii) At the beginning of an academic year till the election of the office bearers of the Managing Committee is completed, the Faculty Advisor shall be in charge of the affairs of the Students Chapter. (No Change).</p> <p>ix) The Managing Committee of the ISTE Students Chapter shall manage the affairs of the Chapter in accordance with the rules and bye-laws of the ISTE and those of the institution where the Chapter is established. (No Change).</p> <p>x) Vacancies occurring in the Managing Committee during any session may be filled up by the Committee by co-option/nomination by Head of Institute. (No Change).</p> <p>xi) The Students Chapter shall function in conformity with the aims and objectives of the Society as amended from time to time, and shall be wholly academic in nature.</p> <p>iii) Sections</p> <p>a) A Section of the ISTE may be constituted in any State/Union Territory of the Indian Union if the number of ISTE Membership within its geographical limit is 500 or more.</p> <p>When two or more contiguous States/Union Territories have each less than 500 members, the Executive Council shall have the power to constitute a common section among them. Also, a State/Union Territory having a membership less than 500, may be associated with a Section in a neighbouring State/Union Territory with the approval of the Executive Council. (No Change).</p> <p>b. Management of Sections</p> <p>The affairs of the Section shall be managed by a Managing Committee, the composition of which shall be as follows:</p> <p>a) Chairman b) Immediate past-Chairman c) Honorary Secretary-cum-Treasurer</p>
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- d) Not less than 3 but not more than 5 members elected by the General Body of the Section. *
- e) Elected/nominated National Executive Council Members of the Section.

{* EXPLANATION: Elected members shall be 3 for Sections with membership of 500. One more member shall be elected for every additional 1500 members. However, the total number of elected members shall not exceed 5.}

The Chairperson of the Section shall be elected, from among the Life Members of the section and who is/had been a faculty member in a technical institution and has been a Life Member for ten years, by the Chairpersons of Chapters of the said Sections, and shall hold office for five years.

The Honorary Secretary-cum-Treasurer shall be elected by the members of the Section Managing Committee from amongst the Life Members of the ISTE in that Section.

The Section Managing Committee shall meet as often as is necessary; but at least twice in a year.

The General Body meeting of the Section shall be held once a year at least a month prior to the Annual General Body meeting of the Society. It is mandatory that the audited statement of accounts be placed and be accepted.

At the first formation of any Section, the elected representative of the National Executive Council of that Section, if any, shall be the Chairman of the Section. Further, the Executive Council shall nominate the other members of the first Managing Committee including the Honorary Secretary-cum-Treasurer and the Chairman in the event there is no elected representative of the Section on the Executive Council. The first Managing Committee of a Section shall hold office only until the formal elections for the regular Section Managing Committee are held.

- d) Not less than 3 but not more than 5 members elected by the General Body of the Section. *
- e) Elected/nominated National Executive Council Members of the Section.

{* EXPLANATION: Elected members shall be 3 for Sections with membership of 500. One more member shall be elected for every additional 1500 members. However, the total number of elected members shall not exceed 5.} (No Change)

The Chairperson of the Section shall be elected, from among the Life Members of the section and who is/had been a faculty member in a technical institution and has been a Life Member for ten years, by the Chairpersons of Chapters of the said Sections, and shall hold office for five years. (No Change).

The Honorary Secretary-cum-Treasurer shall be elected by the members of the Section Managing Committee from amongst the Life Members of the ISTE in that Section. (No Change).

The Section Managing Committee shall meet as often as is necessary; but at least twice in a year. (No Change).

The General Body meeting of the Section shall be held once a year at least a month prior to the Annual General Body meeting of the Society. It is mandatory that the audited statement of accounts be placed and be accepted. (No Change)

At the first formation of any Section, the elected representative of the National Executive Council of that Section, if any, shall be the Chairman of the Section. Further, the Executive Council shall nominate the other members of the first Managing Committee including the Honorary Secretary-cum-Treasurer and the Chairman in the event there is no elected representative of the Section on the Executive Council. The first Managing Committee of a Section shall hold office only until the formal elections for the regular Section Managing Committee are held. (No Change).

Quorum for meetings of the Section Managing Committee shall be one third of the strength of Section Managing Committee.

c) Section Headquarters

Section headquarters shall be located preferably either in the State Capital or in any other strategic place with the prior approval of ISTE headquarters.

Every Section should preferably have its own headquarters building and till such time a building is constructed or becomes available, the Section Office can function either from any technical institution/Chapter or any rented premises or other suitable place with minimum expenditure on supporting staff.

d) Duties and Responsibilities of Sections

- To plan, design and organize activities at the Section level which are conducive to the attainment of the goals and objectives of the Society.
- To give general direction and support to the activities of the ISTE Chapters and Students Chapters within the jurisdiction of the Section.
- To liaise with State Government, business and industry, and other organisations within the jurisdiction of the Section in matters relating to activities at the Section level.
- To issue appeals and submit applications for money and funds in furtherance of the objectives of the Society and to accept gifts, donations and subscriptions of cash and securities or of any property, either moveable or immovable.
- With the funds and money available with Section and with the prior approval of ISTE Headquarters, a Section may acquire, purchase or otherwise own or take on lease or hire within the territory of the Section, temporarily or permanently, any moveable

Quorum for meetings of the Section Managing Committee shall be one third of the strength of Section Managing Committee. (No Change)

c) Section Headquarters

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- To give general direction and support to the activities of the ISTE Chapters and Students Chapters within the jurisdiction of the Section. (No Change)
- To liaise with State Government, business and industry, and other organisations within the jurisdiction of the Section in matters relating to activities at the Section level. (No Change)
- To issue appeals and submit applications for money and funds in furtherance of the objectives of the Society and to accept gifts, donations and subscriptions of cash and securities or of any property, either moveable or immovable. (No Change).
- With the funds and money available with Section and with the prior approval of ISTE Headquarters, a Section may acquire, purchase or otherwise own or take on lease or hire within the territory of the Section,

<p>or immoveable property as may be necessary or convenient for the furtherance of the objectives of the Society.</p> <ul style="list-style-type: none"> - To construct, maintain, alter, improve or develop any building or work which may be necessary or convenient for the purpose of the Section. - To develop and maintain database on the expertise and facilities available in the technical institutions, industry and R & D organisations within the jurisdiction of the Section. - To do all such other lawful things as are conducive or incidental to the attainment of the objectives of the Society and in furthering the growth and activities of the Section under intimation to ISTE Headquarters. <p>e) Relation with Headquarters, Chapters, State Government, Industries, etc.</p> <ul style="list-style-type: none"> - The Section shall liaise closely with the ISTE Headquarters and ISTE Chapters within the jurisdiction of the Section in the planning, implementation and monitoring of programmes. - The Section shall establish good rapport and linkages with the Directorate of Technical Education, Universities, industries and other professional bodies and agencies dealing with technical education and training in the conduct of programmes like faculty development, continuing education for working professionals, curriculum design etc. and in activities relating to policy planning and implementation relating to technical education and training. - The Section shall establish linkages and interact and collaborate with industry and research organisations with a view to bringing them closer to technical education institutions for effective partnership. 	<p>temporarily or permanently, any moveable or immoveable property as may be necessary or convenient for the furtherance of the objectives of the Society. (No Change).</p> <ul style="list-style-type: none"> - To construct, maintain, alter, improve or develop any building or work which may be necessary or convenient for the purpose of the Section. (No Change). - To develop and maintain database on the expertise and facilities available in the technical institutions, industry and R & D organisations within the jurisdiction of the Section. (No Change). - To do all such other lawful things as are conducive or incidental to the attainment of the objectives of the Society and in furthering the growth and activities of the Section under intimation to ISTE Headquarters. (No Change). <p>e) Relation with Headquarters, Chapters, State Government, Industries, etc. (No Change).</p> <ul style="list-style-type: none"> - The Section shall liaise closely with the ISTE Headquarters and ISTE Chapters within the jurisdiction of the Section in the planning, implementation and monitoring of programmes. (No Change). - The Section shall establish good rapport and linkages with the Directorate of Technical Education, Universities, industries and other professional bodies and agencies dealing with technical education and training in the conduct of programmes like faculty development, continuing education for working professionals, curriculum design etc. and in activities relating to policy planning and implementation relating to technical education and training. (No Change). - The Section shall establish linkages and interact and collaborate with industry and research organisations with a view to bringing them closer to technical education institutions for effective partnership. (No Change).
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- The Section shall interact and collaborate with various Professional Societies and NGOs in the promotion of quality and standards.
- The Section shall provide necessary leadership and directions to the technical institutions within its jurisdiction in institutional development activities and in the effective management of institutional programmes.
- The Section shall also forward to the national headquarters of the ISTE by 31st August every year the claims made by the Chapters within their jurisdiction for the release of its share of the membership fee.

f) Funding of Sections

- The Section shall receive every year its share of ISTE membership fee from the ISTE Headquarters, subject to production of duly audited statement of accounts and activity reports for the preceding year. Also, statement of expenditures incurred by Section shall be submitted to the Headquarters. The Section may also receive and disburse the share of the Chapters within its jurisdiction based on the claims preferred by the Chapters to the Section as far as possible.
- The Section may also raise additional funds as may be necessary for various activities by charging course fees, receiving donations from business and industry, getting co-sponsorship and grant from governmental and other sources subject to production of duly audited statement of accounts and activity reports from the Section. However, this shall be done so with the explicit knowledge of Headquarters. Any surplus fund may be put in a Bank Account that is opened in the name of the Section to be jointly operated by the Secretary-cum-Treasurer and the Chairman of the Section.

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- The Section may also raise additional funds as may be necessary for various activities by charging course fees, receiving donations from business and industry, getting co-sponsorship and grant from governmental and other sources subject to production of duly audited statement of accounts and activity reports from the Section. However, this shall be done so with the explicit knowledge of Headquarters. Any surplus fund may be put in a Bank Account that is opened in the name of the Section to be jointly operated by the Secretary-cum-Treasurer and the Chairman of the Section. (No Change).

- The Section shall make an annual report of activities and audited statement of accounts every year and shall send them to ISTE Headquarters before 31st July of every year. The Section's share shall be released only on the receipt of these details.
- The Section shall prepare a detailed plan of activities for each year and circulate it among the Chapters, ISTE headquarters and other interested agencies in advance.

g) Formation of Sections/Chapters/Student Chapters Abroad

The Executive Council may approve the formation of Chapters/Student Chapters in Institutions abroad offering technical educational programme as per provisions applicable to institutions in India.

Executive Council may also approve the formation of a Section abroad, subject to a minimum membership of 100 within a geographical area.

iv) Elections

All elections to various positions will be based on preferential voting system.

a) The Executive Council will appoint Returning Officers for elections to various positions of the Society. The Executive Council may however, delegate the authority to appoint Returning Officers to any of the office bearers of the Society from time to time as deemed necessary.

(b) The decisions of the Executive Council on any dispute regarding the procedure of election adopted by any Returning Officer shall be final and binding on all concerned. The Executive Council may frame suitable guidelines for the guidance of Returning Officers.

(c) The decisions of the Executive Council on election disputes shall be final.

(d) Detailed modalities for various Elections would be decided by Election Committee to be

- The Section shall make an annual report of activities and audited statement of accounts every year and shall send them to ISTE Headquarters before 31st July of every year. The Section's share shall be released only on the receipt of these details. (No Change).

- The Section shall prepare a detailed plan of activities for each year and circulate it among the Chapters, ISTE headquarters and other interested agencies in advance. (No Change).

g) Formation of Sections/Chapters/Student Chapters Abroad

The Executive Council may approve the formation of Chapters/Student Chapters in Institutions abroad offering technical educational programme as per provisions applicable to institutions in India.

Executive Council may also approve the formation of a Section abroad, subject to a minimum membership of 100 within a geographical area. (No Change).

iv) Elections

All elections to various positions will be based on preferential voting system except the election of President, Vice Presidents and Treasurer.

(a) The Executive Council will appoint Returning Officers for elections to various positions of the Society. The Executive Council may however, delegate the authority to appoint Returning Officers to any of the office bearers of the Society from time to time as deemed necessary. (No Change).

(b) The decisions of the Executive Council on any dispute regarding the procedure of election adopted by any Returning Officer shall be final and binding on all concerned. The Executive Council may frame suitable guidelines for the guidance of Returning Officers. (No Change).

(c) The decisions of the Executive Council on election disputes shall be final. (No Change).

(d) Detailed modalities for various Elections would be decided by Election Committee to be

constituted by the President, ISTE from time to time.	constituted by the President, ISTE from time to time. (No Change).												
<p>10. FINANCIAL ALLOCATIONS</p> <p>i) Membership dues from all grades of members attached to Chapters may be collected either by the respective Managing Committees of the Chapters or by the Executive Secretary at the National Headquarters of the Society. Members not attached to any Chapter shall, however, pay their Membership dues directly to the National Headquarters of the Society. Dues collected by Chapters, shall be remitted to the Headquarters of the Society which will be responsible for maintaining records pertaining to membership, etc. and disbursing the appropriate share to Chapters/Sections as per prescribed guidelines.</p> <p>ii) The share of Student Membership fee will be utilized, along with any other grants, gifts, etc. received from other sources, for the normal activities of the Society. The annual interest on Life Membership fee will be distributed as follows for the activities of Chapters, Sections and Headquarters:</p> <table data-bbox="236 1151 609 1245"> <tr> <td>Chapter</td> <td>40%</td> </tr> <tr> <td>Section</td> <td>20%</td> </tr> <tr> <td>Headquarters</td> <td>40%</td> </tr> </table> <p>iii) The shares of the Chapters/Section in respect of fees received directly by the Headquarters plus the proportionate share of the Bank interest on the Life Membership fund shall be remitted to the Chapters/Sections on receipt of the satisfactory report of Activities and Audited Statement of Accounts for the preceding year from the Chapters/Sections through proper channel.</p> <p>In the event a Section has not been formed the share of dues earmarked for the Section shall be utilized by the Headquarters.</p> <p>iv) The Institutional Membership fee will be transferred by Headquarters Corpus Fund.</p> <p>v) Any change in this procedure shall be made only with the recommendation of the</p>	Chapter	40%	Section	20%	Headquarters	40%	<p>10. FINANCIAL ALLOCATIONS</p> <p>i) Membership dues from all grades of members attached to Chapters may be collected either by the respective Managing Committees of the Chapters or by the Executive Secretary at the National Headquarters of the Society. Members not attached to any Chapter shall, however, pay their Membership dues directly to the National Headquarters of the Society. Dues collected by Chapters, shall be remitted to the Headquarters of the Society which will be responsible for maintaining records pertaining to membership, etc. and disbursing the appropriate share to Chapters/Sections as per prescribed guidelines. (No Change).</p> <p>ii) The share of Student Membership fee will be utilized, along with any other grants, gifts, etc. received from other sources, for the normal activities of the Society. The annual interest on Life Membership fee will be distributed as follows for the activities of Chapters, Sections and Headquarters: (No Change).</p> <table data-bbox="1002 1173 1375 1267"> <tr> <td>Chapter</td> <td>40%</td> </tr> <tr> <td>Section</td> <td>20%</td> </tr> <tr> <td>Headquarters</td> <td>40%</td> </tr> </table> <p>iii) The shares of the Chapters/Section in respect of fees received directly by the Headquarters plus the proportionate share of the Bank interest on the Life Membership fund shall be remitted to the Chapters/Sections on receipt of the satisfactory report of Activities and Audited Statement of Accounts for the preceding year from the Chapters/Sections through proper channel. (No Change).</p> <p>In the event a Section has not been formed the share of dues earmarked for the Section shall be utilized by the Headquarters. (No Change).</p> <p>iv) The Institutional Membership fee will be transferred by Headquarters Corpus Fund. (No Change).</p> <p>v) Any change in this procedure shall be made only with the recommendation of the Executive</p>	Chapter	40%	Section	20%	Headquarters	40%
Chapter	40%												
Section	20%												
Headquarters	40%												
Chapter	40%												
Section	20%												
Headquarters	40%												

<p>Executive Council with a two-thirds majority and the approval of the General Body of the Society.</p>	<p>Council with a two-thirds majority and the approval of the General Body of the Society. (No Change).</p>
<p>11. COMPOSITION OF EXECUTIVE COUNCIL</p> <p>i) The Executive Council shall consist of the following:</p> <ul style="list-style-type: none"> a) President shall be the Chairperson of the Executive Council. b) Immediate Past President (limited to one term) c) Elected Representatives from Sections d) Nominated Members – 6 (six) e) Executive Secretary, who shall be the Member Secretary of the Executive Council <p>ii) Representatives of Sections shall be elected from amongst themselves by members of each Section (including Life Members and Institutional Members) represented at the rate of one representative for 500 members and one more representative for every additional 1500 members.</p> <p>iii) In order to represent special interest areas of technical education, there shall be six members including one woman representative to be nominated by the President, ISTE.</p> <p>iv) Every elected and nominated representative on the Executive Council shall hold office for a period of 5 years commencing from 1st January of the year following the election. They are eligible for re-election/re-nomination for further terms of 5 years consecutive or otherwise</p> <p>Further, the number of elected representatives from the Sections as on 11-02-2017 will remain unchanged as indicated below:</p>	<p>11. COMPOSITION OF EXECUTIVE COUNCIL</p> <p>i) The Executive Council shall consist of the following: (Not Change).</p> <ul style="list-style-type: none"> a) President shall be the Chairperson of the Executive Council. b) Immediate Past President (limited to one term) c) Elected Representatives from Sections d) Nominated Members – 6 (six) e) Executive Secretary, who shall be the Member Secretary of the Executive Council <p>ii) Representatives of Sections shall be elected from amongst themselves by members of each Section (including Life Members and Institutional Members) represented at the rate of one representative for 500 members and one more representative for every additional 2500 members.</p> <p>iii) In order to represent special interest areas of technical education, there shall be six members including minimum one woman representative to be nominated by the President, ISTE.</p> <p>iv) Every elected and nominated representative on the Executive Council shall hold office for a period of 5 years commencing from 1st January of the year following the election. They are eligible for re-election/re-nomination for further terms of 5 years consecutive or otherwise</p> <p>Further, the number of elected representatives from the Sections as on 30-06-2023 will remain unchanged as indicated below:</p>

States	No. of Elected Executive Council Members	States	No. of Elected Executive Council Members
Andhra Pradesh	4 (Four)	Andhra Pradesh	5 (Five)
Assam & Eastern States	1 (One)	Assam & Eastern States	1 (One)
Bihar & Jharkhand	1 (One)	Bihar & Jharkhand	1 (One)
Delhi	1 (One)	Delhi	1 (One)
Gujarat	4 (Four)	Gujarat	5 (Five)
Karnataka	9 (Nine)	Karnataka	12 (Twelve)
Kerala	4 (Four)	Kerala	5 (Five)
Madhya Pradesh & Chhattisgarh	2 (Two)	Madhya Pradesh & Chhattisgarh	2 (Two)
Maharashtra & Goa	13 (Thirteen)	Maharashtra & Goa	18 (Eighteen)
Orissa	2 (Two)	Orissa	2 (Two)
Punjab, Chandigarh, H.P. & J&K	2 (Two)	Punjab, Chandigarh, H.P. & J&K	2 (Two)
Rajasthan	1 (One)	Rajasthan	1 (One)
Haryana	1 (One)	Haryana	1 (One)
Tamil Nadu & Pondicherry	20 (Twenty)	Tamil Nadu & Pondicherry	25 (Twenty-Five)
Telangana	3 (Three)	Telangana	5 (Five)
Uttar Pradesh & Uttaranchal	2 (Two)	Uttar Pradesh & Uttaranchal	2 (Two)
West Bengal	1 (One)	West Bengal	1 (One)

However, additional membership for Sections can be created only after satisfying the required number of members as specified in 11 (ii).

All the amendments related to elected/nominated posts from Headquarters/Section/Chapter Levels would be effective from 11-02-2017.

v) Interim vacancies in the membership of the Executive Council caused by whatever reason shall be filled by the President, ISTE with intimation to the Executive Council from

However, existing no. of National Executive Council will be freeze for the next 10 years from the date of amendments. However, General Body on recommendation of the council additional membership for sections can be created only after satisfying the required no. of members as specified in 11 (ii).

Sections having 05 or more number of Executive Council members will have 20% reservation for women.

All the amendments related to elected/nominated posts from Headquarters/Section/Chapter Levels would be effective from

v) Interim vacancies in the membership of the Executive Council caused by whatever reason shall be filled by the President, ISTE with intimation to the Executive Council from amongst the Life Members of the corresponding

<p>amongst the Life Members of the corresponding constituencies for the unexpired period of the term of membership of the members who ceased to be a member of the Executive Council.</p> <p>vi) The elected representatives of Sections shall serve as a link between the Headquarters and the Executive Council of the Society on one hand and the Section and Chapters within the Section on the other. They shall be ex-officio members of the Managing Committee of their respective Sections and shall carry out any other duties that may be specifically assigned to them by the Executive Council.</p>	<p>constituencies for the unexpired period of the term of membership of the members who ceased to be a member of the Executive Council. (No Change).</p> <p>vi) The elected representatives of Sections shall serve as a link between the Headquarters and the Executive Council of the Society on one hand and the Section and Chapters within the Section on the other. They shall be ex-officio members of the Managing Committee of their respective Sections and shall carry out any other duties that may be specifically assigned to them by the Executive Council. (No Change).</p>
<p>12. AMENDMENTS TO RULES</p> <p>Rules of the Society may be amended by a resolution passed by majority of the members present at a meeting of a special General Body convened after circulation of the proposed amendments in conformity with the normal rule for convening a meeting of the General Body.</p>	<p>12. AMENDMENTS TO RULES</p> <p>Rules of the Society may be amended by a resolution passed by majority of the members present at a meeting of a special General Body convened after circulation of the proposed amendments in conformity with the normal rule for convening a meeting of the General Body. (No Change)</p>
<p>13. DISSOLUTION OF THE SOCIETY</p> <p>In the event of the Society being dissolved, the assets of the Society shall be utilized to first discharge any liabilities and debts legitimately incurred by the Society during its working. The surplus, if any, shall then be transferred to any other organization or body whose aims and objectives, in the opinion of the Executive Council, are closest to those of the Society.</p>	<p>13. DISSOLUTION OF THE SOCIETY</p> <p>In the event of the Society being dissolved, the assets of the Society shall be utilized to first discharge any liabilities and debts legitimately incurred by the Society during its working. The surplus, if any, shall then be transferred to any other organization or body whose aims and objectives, in the opinion of the Executive Council, are closest to those of the Society. (No Change).</p>